



**Board of Trustees Regular Board Meeting  
Camano Island Mosquito Control District  
Thursday August 18, 2022  
2:00– 3:00 P.M.  
Camano Center- 606 Arrowhead rd. Camano Island, WA**

**Minutes**

**Opening of Meeting**

- **Call to Order – 2:00 PM**
- **Roll Call – Patricia Campbell, Bruce Trimble, William Watkins, Boyd Kallicott, Jay Lawrence**
- **Review / Approval of last meeting minutes – Bruce moved to approve the meeting minutes, Duffy seconded, all in favor, motion carried.**
- **Review / Approval of Agenda – Bruce moved to approve the meeting agenda, Duffy seconded, all in favor, motion carried.**

**Review Expenditures**

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Bank of America – Credit card	618049	\$169.00	7/27/2022
MV Books LLC	618294	\$160.00	8/3/2022
Central Welding Supply	618663	\$147.99	8/10/2022
	Total	\$ 476.99	

- **Approval of Expenditures – Pat moved to approve the expenditures, Duffy seconded the motion, all in favor, motion carried.**

• **Payroll**

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence	618049	\$5,435.08	7/27/2022	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,788.70	7/27/2022	Monthly
WA State Dept Of Labor & Industries	ACH	\$273.66	7/29/2022	Quarterly
Employment Security - WA Paid Family Medical Leave	ACH	\$88.44	7/22/2022	Quarterly
Employment Security - WA Administration fund	ACH	\$46.31	7/29/2022	Quarterly
	Total	\$7,632.19		

- **Approval of payroll Expenditures – Bruce moved to approve the payroll expenditures, Pat seconded, all in favor, motion carried.**



**Total Expenditures - \$ 8,109.18**

**New Business –**

- a) Start 2023 Budget discussions
  - i) Set dates for budget hearings/workshops. Jay will bring materials to the next regular meeting September 15, 2022.

**2) Continuing Business-**

- a) Open Public Meeting Act – Must take training within 90 days of appointment. “... must also receive “refresher” training at intervals of no more than four years, so long as they are a member of a governing body”. The last training was May 16, 2019, so we will have to watch the training videos by May of next year.
- b) Camano Center Membership- the district is now a business member.
- c) Still need another Board Member.

**3) Manager Report**

Trapping and larviciding are ongoing, nothing unusual.

**Financial report – Jay read through the financial report**

**Balance July 31, 2022 - \$67,067.43**

Receivables Tax year	July 2022 Income	Amount Receivable
2018	\$0	\$5.37
2019	\$0	\$64.43
2020	\$0	\$732.63
2021	\$71.39	\$1,077.19
2022	\$574.86	\$50,056.97
<b>Total Income</b>	<b>\$646.25</b>	
<b>Total Receivable</b>		<b>\$51,936.59</b>

**Next Regular Meeting scheduled for Thursday September 15, 2022. Camano Senior and Community Center at 2:00 PM –3:00 PM**

Boyd closed the meeting at 2:30