



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Tuesday, January 17, 2017
4:00– 5:00 P.M.
Camano Community Center**

Minutes

Opening of Meeting

Call to Order – Theresa Called the meeting to order

a) Roll Call – Theresa Fletcher, William Watkins, David Silliman, Jay Lawrence, Boyd arrived late.

Review / Approval of last meeting minutes – Duffy motioned to approve minutes, David Second, All in favor

Review / Approval of Agenda – Theresa motioned to approve the agenda, David second, all in favor

Review/Approval of Vouchers – November and December Vouchers all approved

November 2016

| Name | Warrant (Check) Number | Amount |
|-----------------------------------|------------------------|-------------------|
| Accountable Solutions | 519234 | \$105.00 |
| Camano Senior Services | 519755 | \$20.00 |
| Stanwood Camano News | 519756 | \$34.60 |
| WA Department of Agriculture | 520088 | \$33.00 |
| Bank of America; credit card | 520194 | \$182.75 |
| Camano Island Chamber of Commerce | 520195 | \$140.00 |
| Payroll | 520196 | \$4,371.04 |
| | | |
| | Total | \$4,886.39 |

December 2016

| Name | Warrant (Check) Number | Amount |
|------------------------------|------------------------|------------|
| Jay Lawrence | 520576 | \$420.00 |
| Camano Senior Services | 521502 | \$20.00 |
| Dell | 521503 | \$39.00 |
| Bank of America; credit card | 521855 | \$248.33 |
| Payroll | 521856 | \$4,371.03 |
| Jay Lawrence | 521856 | \$65.09 |
| Leading Edge Associates | 521857 | \$2,252.00 |



| | | |
|--|-------|------------|
| | | |
| | Total | \$7,415.45 |

2) New Business

- a) The final payment was made on the Mosquito Truck!
- b) Parcel list questions. Jay made a trip to the assessor's office to discuss the parcel list and district boundaries. We verified boundaries, discussed areas that are in question as to the actual boundary line. Questions about a couple of properties that are partially in the district. What determines how much of a lot must be in the district? Discussed area around arrowhead and another area on Livingston Bay. Jay will add this to a future meeting so we have more time to discuss.
- c) Jay discussed the Washington state mosquito control districts assessment problems with the state auditor's office and how they need to correct. Camano Island MCD and Franklin County MCD are the only two districts currently in compliance with the assessment policy.

3) Signature sheet of board signatures for county.

4) Boyd brought up considering new meeting time

5) Continuing Business

- a) Theresa and David have been reappointed as of January 10, 2017, Tim will not be continuing. Patricia Campbell will be applying to fill his position.
- b) Drone/ Unmanned Aircraft System program-
 - i) *Is there any extra insurance to cover liability and or damage to the vehicle?*
There are two options for insurance for damage to the equipment. We can insure through Enduris for \$6 per year, we still have a \$1,000 deductible. DJI has a program for their drones, for \$99 we can get coverage that will replace the drone one time. For another \$149 we will have coverage for a second replacement if needed.
 - ii) *Boyd asked if it could be used to identify areas outside of the district? If we follow FAA guidelines and the board agrees that it's in the best interest of the district there shouldn't be a problem.*

c) Manager Report –

- i) Vector-Borne Disease Regional Centers of Excellence Grant
 - (1) Jay hasn't heard any more about how this is progressing. Did receive a questionnaire about it from AMCA. **Just found out today that nothing was awarded to Washington MCDs.**
 - (2) Order for drone has been submitted. Upgraded to latest model Phantom 4 PRO kit. Includes 3 batteries, an upgraded controller that included built in screen, titanium allow frame, better camera, more avoidance sensors, longer flight time per battery, 3 port battery charging station. **Talked about letting the public know about drone program. Need to write a press release that will answer any questions about privacy, benefits, etc.**

6) Financial report –



a) Balance November 30, 2016 = \$66,472.06

| Receivables Tax year | November 2016 Income | Amount Receivable |
|-------------------------|-------------------------|----------------------|
| 2013 | \$0 | \$84.37 |
| 2014 | \$0 | \$744.51 |
| 2015 | \$30.73 | \$1,137.01 |
| 2016 | \$7,216.86 | \$3,808.16 |
| Total Income | \$7,247.59 | |
| Total Receivable | | \$5,774.05 |



Balance December 31, 2016 = \$53,167.00

| Receivables Tax year | December 2016 Income | Amount Receivable |
|-------------------------|----------------------|-------------------|
| 2013 | \$0 | \$84.37 |
| 2014 | \$0 | \$744.51 |
| 2015 | \$30.73 | \$ 1,106.28 |
| 2016 | \$460.65 | \$ 3,347.51 |
| Total Income | \$491.38 | |
| Total Receivable | | \$5,282.67 |

Next Regular Meeting Tuesday, February 21, 2017. Camano Senior and Community Center at 4:00 to 5:00 PM