



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday February 15, 2024
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order – 2:05 PM**
- **Roll Call** – Bruce Trimble, Theresa Fletcher, Bill Watkins, Patricia Campbell, Jay Lawrence
- **Review / Approval of last meeting minutes – January meeting was cancelled due to closure of Camano Center for snow. Approval of December 2023 Meeting – Bruce made a motion to approve the meeting minutes, Theresa seconded. All in favor, motion carried.**
- **Review / Approval of Agenda – Bill made a motion to approve the Agenda, Bruce seconded. All in favor, motion carried.**

Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Bank Of America Credit Card	641701	\$222.61	12/20/2023
Jay Lawrence – Utilities for 2023	641702	\$420.00	12/20/2023
Leading Edge Aerial Technologies Inc – Drone Software	643462	\$1,595.00	1/10/2024
Frontier Precision – Mapping software	644010	\$875.84	1/17/2024
Bank of America Credit Card	644297	\$399.34	1/24/2024
	Total	\$3,512.79	

- **Approval of Vouchers – Theresa made a motion to approve the vouchers, Bill seconded the motion. All in favor, motion carried.**

Payroll

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	643071	\$5,617.00	12/27/2023	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,823.48	01/05/2024	Monthly
Jay Lawrence Payroll	644298	\$6189.29	1/24/2024	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1995.24	2/9/2024	Monthly



Employment Security WA Admin. Fund	ACH	\$14.57	1/26/2024	QTRLY
Employment Security WA Paid Family and medical Leave	ACH	\$120.69	1/26/2024	QTRLY
WA Dept of Labor & Ind.	ACH	\$318.21	1/31/2024	QTRLY
	Total	\$16,078.48		

- Approval of payroll Expenditures – **Bruce made a motion to approve the payroll expenditures, Bill seconded the motion. All in favor, motion carried.**

Total Expenditures - \$ 19,591.27

1) New Business –

- Theresa asked if anyone was interested in changing the meeting time. It was agreed that the time would remain the same.**

2) Continuing Business –

New board member needed. Jay sent three requests to Island County Commissioners. First request was 12/15/2023. Second request sent 1/9/2024. Third request sent 2/13/2024.

3) Manager Report –

Jay has started looking for larvae. Some larvae were found in some areas. A student from Mountlake Terrace high school contacted me about a mosquito project for school. I said I would help if possible. Haven't heard anything more.

Attended 2-day pesticide license recertification classes.

Jay talked about putting signs up on the trails when he is flying the drone for treatments. Temporarily closing the trail while I do treatments to keep people out of the way.

Financial report

Jay went over the financial report.

Balance December 31, 2023 - \$63,225.87

Receivables Tax year	December 2023 Income	Amount Receivable
2020	\$0	\$105.30
2021	\$0	\$201.80
2022	\$0	\$ 675.82
2023	\$442.84	\$ 3,503.17
Total Income	\$442.84	
Total Receivable		\$4,486.09



Balance January 31, 2024 - \$52,660.85

Receivables Tax year	January 2024 Income	Amount Receivable
2020	\$0	\$105.30
2021	\$0	\$201.80
2022	\$0	\$ 675.82
2023	\$0	\$ 3,503.17
2024	\$332.50	\$136,000.00
<u>Total Income</u>	<u>\$332.50</u>	
<u>Total Receivable</u>		<u>\$140,486.09</u>

Next Regular Meeting scheduled for Thursday, March 21, 2024. Camano Senior and Community Center at 2:00 PM –3:00 PM.

Meeting adjourned 2:31 PM