



**Board of Trustees Regular Board Meeting  
Camano Island Mosquito Control District  
Thursday February 20, 2020  
3:00– 4:00 P.M.  
Camano Center- 606 Arrowhead rd. Camano Island, WA**

**Minutes**

**Opening of Meeting**

- **Call to Order** – Boyd opened the meeting 3:07 PM
- **Roll Call** – Bruce Trimble, Boyd Kallcott, William Watkins, Jay Lawrence, Pat Campbell
- **Review / Approval of last meeting minutes** – Bruce made a motion to approve the minutes from the last meeting from January. Duffy seconded, all in favor motion passed.
- **Review / Approval of Agenda** – Boyd want to add a discussion of the meeting time to the agenda, added to the new business. Bruce made a motion to approve the agenda as amended with the new addition, Duffy seconded, all in favor motion passed.

**Review Vouchers – January 2020.**

**January 2020**

Name	Warrant (Check) Number	Amount	Date
Bank of America Credit Card/Dec 2019	576403	\$218.27	1/15/2020
Frontier Precision Inc.	576405	\$700.00	1/15/2020
Camano Senior Services Association	576404	\$20.00	1/15/2020
Bank of America Credit Card	557005	\$887.72	1/29/2020
	<b>Total</b>	<b>\$1,825.99</b>	

**Payroll January 2020**

Name	Warrant (Check) Number	Amount	Date
Jay Lawrence payroll	577006	\$5,238.30	1/29/2020
	<b>Total</b>	<b>\$5,238.30</b>	

- **Total of all January 2020 vouchers- \$ 7,064.29**
- **Approval of Expenditures – January 2020.** Pat made a motion to approve the expenditures, Duffy seconded. All in favor motion passed.
- **Review/Approval of payroll – January 2020.** Bruce made a motion to approve the payroll for January 2020, Pat seconded. All in favor motion passed.



1) **New Business –**

- a) AMCA meeting in Portland, OR. March 16-20<sup>th</sup>. Next regular board meeting is March 19 so Jay will be out of town. Pat made a motion to postpone the March meeting to April 16 meeting, Bruce seconded, all in favor, motion passed.
- b) Added, Meeting time change discussion. Boyd asked about moving the meeting time back to 4:00 PM. No objections to changing meeting time. Boyd made a motion to move the meeting time to 4:00 PM, Duffy seconded, all in favor motion passed. Next meeting will be April 16, 2020.

2) **Continuing Business –**

- a) One board member still needed

3) **Manager-**

- a) Working on annual report for the Washington State Auditor’s office. March 12, 2020 I am attending a workshop for Annual Financial Report preparation. Workshop is designed for ‘cash basis’ cities/towns, counties, and special purpose districts. Training has been developed to meet the need of those individuals responsible for the preparation and filing of the 2019 annual financial report.
- b) Northwest Mosquito and Vector Control Association Spring workshop April 14-15, 2020 in West Richland at the Benton County Mosquito Control District Office
- c) Boyd asked about the Open Public Meetings training video we had talked about previously; we have time to watch now. Jay set it up and everyone watched the video of the Open Public Meeting Act.

**Financial report – Balance January 2020 = \$53,946.33**

Receivables Tax year	January 2020 Income	Amount Receivable
2013	\$0	\$56.25
2014	\$0	\$55.15
2015	\$0	\$61.46
2016	\$0	\$184.28
2017	\$94.62	\$504.64
2018	\$126.43	\$1,000.62
2019	\$386.93	\$2,868.16
<b>Total Income</b>	<b>\$607.98</b>	
<b>Total Receivable</b>		<b>\$4,730.56</b>

The board reviewed the financial report. Duffy made a motion to accept the financial report, Bruce seconded, all in favor, motion passed.

April 16

**Next Regular Meeting** Thursday ~~March 19~~, 2020. Camano Senior and Community Center at 3:00 PM –4:00 PM

Meeting Closed at 3:50 PM