



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Tuesday, January 20, 2015 5:00 – 6:00 PM
Camano Community Center**

Meeting Minutes

Opening of Meeting

Call to Order – 5:00 P.M.

Welcome new board members; Tim Post and Dave Silliman

Roll Call – Theresa, Duffy, Boyd, Tim, David, Jay

Review / Approval of last meeting minutes – Duffy made a motion to approve last meeting minutes, Boyd second – all in favor

Review / Approval of Agenda – Boyd made a motion to approve agenda, Theresa second – all in favor

Review/Approval of Vouchers –

Short tutorial of voucher process. Jay gave a brief outline and explanation of the voucher process Jay explained the bond and the signature sheet

**Vouchers All signed and approved
November 2014**

	Warrant (Check) Number	Amount
Camano Senior Services	481435	\$20.00
Bank Of America	482303	\$576.49
Payroll	482304	\$4,246.74
Bailey, Dustin, Peiffle	482927	\$145.00
WA Department of Agriculture	482928	\$33.00
	Total	\$5,021.23

December 2014

	Warrant (Check) Number	Amount
Camano Senior Services	483453	\$20.00
Bank of America	483904	\$188.37
Jay Lawrence Reimbursement	483905	\$330.00



Payroll	483905	\$4,246.74
	Total	\$4,785.11

1. New Business

- a. **Welcome new board members; Tim Post and Dave Silliman**

2. Basic responsibilities of the Board of Trustees

3. Continuing Business

- a. New Board Chair **Theresa wants to step down from the chair position. Boyd said he would take over. Duffy made a motion to make Boyd the new Chairman of the Board. Theresa second – all in favor**

4. Manager Report

- a. Jay is updating the Board Handbooks and will have drafts ready for the February meeting. **Went over some of the things that are in the handbooks.**

5. Financial report

- a. In Balance December 31,2014 = \$ 36,781.82

Receivables as of December 31, 2014 Tax year	December 2014 Income	Amount Delinquent
2010	0	-\$36.32
2011	\$0	\$128.69
2012	\$3.45	\$1,111.14
2013	\$28.12	\$1,771.85
2014	<u>\$523.87</u>	<u>\$4,053.34</u>
Total Delinquent		<u>\$7,028.70</u>
2015	\$0	\$100,000
Total receivable		\$114,057.40

6. Open Public Meetings Training.

The board watched a training video from the Washington State Attorney General's office. The Open Public Meetings Act training was approximately sixteen minutes.

Next Regular Meeting Tuesday, February 17, 2015. Camano Senior and Community Center 5:00 to 6:00 PM

Discussion on meeting time with the new board members; it was decided that Jay would see about getting the space for 8:00 AM the third Tuesday of every month.