



**Board of Trustees Regular Board Meeting
Camano Island Mosquito Control District
Thursday December 15, 2022
2:00– 3:00 P.M.
Camano Center- 606 Arrowhead rd. Camano Island, WA**

Minutes

Opening of Meeting

- **Call to Order – 2:07 PM**
- **Roll Call – Patricia Campbell, Bruce Trimble, Bill Watkins, Boyd Kallicott, Jay Lawrence**
 - **Guests noted Robert, Karen, Theresa**
- **Review / Approval of last meeting minutes – Bruce moved to approve the minutes of the November meeting Bill seconded all in favor motion carried.**
- **Review / Approval of Agenda – Bruce moved to approve the December 15 agenda Patricia seconded all in favor motion carried.**

Review Expenditures

• **Vouchers**

Name	Warrant (Check) Number	Amount	Date
Bank of America Credit Card	623530	\$620.30	11/23/2022
	Total	\$ 620.30	

The bank of America expenditures read and reviewed by Jay

- **Approval of Vouchers – Patricia moved to approve the vouchers, Bruce seconded, all in favor. Motion carried**

• **Payroll**

Name	Warrant (Check) Number	Amount	Date	Frequency
Jay Lawrence Payroll	623531	\$5,435.09	11/23/2022	Monthly
Fed Withholding, Social Security, and Medicare	EFT	\$1,788.68	12/6/2022	Monthly
	Total	\$7,223.77		

- **Approval of payroll Expenditures – Bill made a motion to approve the payroll, Bruce seconded, all in favor, motion carried.**

Total Expenditures - \$ 7,844.07

- 1) **New Business – Pat would like to put her name in to be chairperson. Boyd had mentioned he would like to step down as chairman. All agreed to have Patricia start in January as chairperson. Patricia asked about the book Roberts rules of Order. Jay will locate the book and print out what he has.**
- 2) **Continuing Business-**



- a) Still need another Board Member.
 - i) Theresa Fletcher would like to apply for the open board position. She will get paperwork to Jay
 - ii) Terms are up at the end of the year for Boyd and Duffy. Both said they want to remain on the board. Jay will let the county commissioners know they would like to continue. At the previous meeting Jay made a mistake, Patricia Campbell and Bruce Trimble terms are ending at the end of the year. Both would like to remain on the board, Jay will let the Island County Commissioners know.
- b) Review contact and current terms document.
 - i) Reviewed the contacts sheet for board members.
- c) The Role of an Effective Board Member Webinar ~ Presented by MRSC! Wednesday, January 25, 2023, 10:00 AM ~ 11:30 AM- Jay has reserved the conference room at the Camano Island Library for January 25, 2023, to watch this webinar.

3) Manager Report

Financial report

Jay read through the financial report

Balance November 30, 2022 - \$75,373.40

Receivables Tax year	November 2022 Income	Amount Receivable
Refund from Enduris	\$2.00	
2018	\$5.37	\$0
2019	\$64.43	\$0
2020	\$0	\$663.57
2021	\$0	\$ 908.18
2022	\$5,590.93	\$3,249.77
Total Income	\$5,662.73	
Total Receivable		\$4,821.52

Next Regular Meeting scheduled for Thursday January 19, 2023. Camano Senior and Community Center at 2:00 PM –3:00 PM

Meeting adjourned at 2:45PM